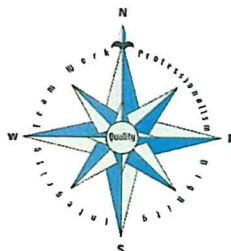


Petersburg Medical Center

PO Box 589

Petersburg, Alaska 99833

Phone: (907) 772-4291 | Fax: (907) 772-3085



Meeting: Medical Center Board Meeting

Date: December 3rd, 2020 **Time:** 5:00 p.m.

Board Members Present: Joe Stratman, Cindi Lagoudakis, George Doyle, Marlene Cushing, Jerod Cook, Jim Roberts, Kathi Riemer (members attended via Zoom)

Board Members Absent: None

- I. **CALL TO ORDER:** Member Cook called the meeting to order at 5:07 p.m.
- II. **APPROVAL OF THE AGENDA:** Member Riemer made a motion to approve the amended agenda as presented. Motion seconded by Member Stratman. Motion passed unanimously.
- III. **APPROVAL OF BOARD MINUTES:** Member Stratman made a motion to approve the minutes from October 29th, 2020 as presented. Motion seconded by Member Riemer. Motion passed unanimously.
- IV. **VISITOR COMMENTS:** None
- V. **BOARD MEMBER COMMENTS:** Member Cushing commended staff for lobbying for increased masking ordinance and other measures passed by the Assembly.
- VI. **REPORTS:**
 - A. **Quality & Infection Prevention.** L. Bacom noted she is continuing to review COVID related policies to ensure a safe environment, a healthy staff, provide quality care and to protect a vulnerable population. She stated that hospitals in Seattle and Anchorage are coordinating where to receive patients from Alaska. She announced that a vaccine is coming and that she is developing information for staff to make an informed decision as it cannot be mandated. She reported that there has not been any community spread in Petersburg.
 - B. **Executive Summary.** P. Hofstetter highlighted some key points noted in his written report (see copy).
 - C. **Financial.** R. Tejera provided a financial update. She first reviewed the income statement (see copy). She then discussed the balance sheet (see copy). Next, she

highlighted items on the balance sheet (see copy) before covering the statement of cash flows (see copy). She ended her presentation with an overview of capital items (see copy).

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

A. FY 2020 Financial Audit Update. M. Mertz stated he completed the audit although the reports are still in a draft form. He noted the hospital received a significant amount of CARES Act funding for provider relief, which will require M. Mertz to perform a federal single audit. The audit cannot be performed until the federal government releases a compliance supplement. He then reviewed his letter to the board of directors which contains required communications. He stated that the audit went smoothly and there were no difficulties. He provided an update on how management has addressed issues that were discovered during the audit last year. M. Mertz then discussed the financial statements for year ending June 30, 2020.

B. RFP for Electronic Health Record System. Member Lagoudakis made a motion that Peterburg Medical Center's Board of Directors approves sending requests for proposals for a new electronic health record system. Motion seconded by Member Doyle. P. Hofstetter explained the need for a new system due to multiple issues related to the current system. Discussion followed. Motion passed unanimously.

IX. EXECUTIVE SESSION Member Stratman made a motion to enter Executive Session to discuss personnel matters and for a legal update. Motion seconded by Member Roberts. Motion passed unanimously. Board entered Executive Session at 6:34 pm. Member Roberts made a motion to come out of Executive Session. Motion seconded by Member Stratman. Motion passed unanimously. Board came out of Executive Session at 7:05 pm.

X. NEXT MEETING The next regularly scheduled meeting was set for Thursday, January 28th, 2021 at 5:00 p.m.

XI. ADJOURNMENT Member Riemer made a motion to adjourn. Motion was seconded by Member Roberts. Motion passed unanimously. The meeting adjourned at 7:08 p.m.

Respectfully submitted,


Marlene Cushing, Board Secretary