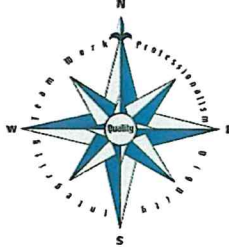


Petersburg Medical Center

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Meeting: Medical Center Board Meeting

Date: September 24th, 2020 **Time:** 5:00 p.m.

Board Members Present: Joe Stratman, Cindi Lagoudakis, George Doyle, Marlene Cushing, Jerod Cook, Jim Roberts (members attended via Zoom)

Board Members Absent: Kathi Riemer

- I. **CALL TO ORDER:** Member Cook called the meeting to order at 5:02 p.m.
- II. **APPROVAL OF THE AGENDA:** Member Cushing made a motion to approve the agenda as presented. Motion seconded by Member Doyle. Motion passed unanimously.
- III. **APPROVAL OF BOARD MINUTES:** Member Stratman made a motion to approve the minutes from August 27th as presented. Motion seconded by Member Doyle. Motion passed unanimously.
- IV. **VISITOR COMMENTS:** None
- V. **BOARD MEMBER COMMENTS:** Member Doyle inquired if the Executive Committee met this month. Member Cook confirmed the Executive Committee met a couple of weeks ago.
- VI. **REPORTS:**
 - A. **Pharmacy.** E. Kubo reviewed her written report (see copy) and was available to answer questions regarding inventory, the 340B program, and flu shots.
 - B. **Rehabilitation.** K. DuRoss reviewed her written report (see copy).
 - C. **Facilities.** M. Boggs was not in attendance but submitted a written report (see copy) and P. Hofstetter was able to answer questions.
 - D. **Activities.** J. Machalek was not in attendance but submitted a written report (see copy).
 - E. **Quality & Infection Prevention.** L. Bacom was available to answer questions related to her written report (see copy).
 - F. **Executive Summary.** P. Hofstetter highlighted some key points noted in his written report (see copy). G. Doyle asked about the ongoing space issues for the rehabilitation

department and inquired about progress with telehealth. P. Hofstetter stated that he is exploring options for the rehabilitation department to expand into other areas onsite, especially since several staff are working from home and may continue to do so. He then discussed how telehealth and explained how it is working and challenges. He noted that home health monitoring is proving successful and the Home Health manager, K. Testoni, provided examples of how well the home health monitoring program is working.

G. Financial. R. Tejera stated that the audit is nearly complete, that it is going well and the exit interview is scheduled on Monday. She added that she is also working on the cost report which is due at the end of November. She then reviewed the financial package (see copy) starting with the statement of revenues and expenses. She noted that \$1,619,830 was budgeted for August revenue but received \$2,045,120 in revenue. Inpatients contributed \$377,000 in gross patient revenue and outpatient revenue was \$919,140, both of which were over budget. Budgeted expenses for the month were \$1,593,579 but actual expenses were \$1,807,350. R. Tejera noted that salaries, wages, and other labor related expenses contributed to the increase in expenses. She added that investments did well last month. R. Tejera then reviewed the volume indicators and operational indicators before explaining the balance sheet. Lastly, she discussed the statement of cash flow and the status of capital items. C. Brandt added that the audit is going extremely well and commended the financial team for taking the lead and working with the auditor.

VII. UNFINISHED BUSINESS

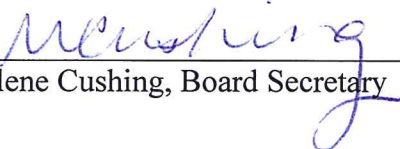
VIII. NEW BUSINESS

A. Geotechnical Evaluation. P. Hofstetter explained the importance of moving forward with site prep and site selection and asked the Board for their approval to move forward with reviewing plans of the previously identified potential sites for a new facility. Members Cook and Doyle voiced their agreement to keep moving forward.

IX. NEXT MEETING The next regularly scheduled meeting was set for Thursday, October 29th, 2020 at 5:00 p.m.

X. ADJOURNMENT Member Roberts made a motion to adjourn. Motion was seconded by Member Cushing. Motion passed unanimously. The meeting adjourned at 6:10 p.m.

Respectfully submitted,



Marlene Cushing, Board Secretary