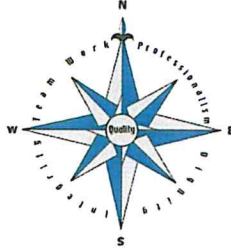


Petersburg Medical Center

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Meeting: Medical Center Board Meeting

Date: December 19th, 2019 **Time:** 5:00 p.m.

Board Members Present: Joe Stratman, Cindi Lagoudakis, Jim Roberts, George Doyle, Marlene Cushing, Jerod Cook, Kathi Riemer

Board Members Absent: None

Staff Members Attending: Phil Hofstetter, Chad Wright, Jill Dormer, Sarah Wright, Cindy Newman, Liz Bacom

Visitors: Brian Varela, Bob Lynn

- I. **CALL TO ORDER:** Member Cook called the meeting to order at 5:00 p.m.
- II. **APPROVAL OF THE AGENDA:** Member Riemer made a motion to approve the agenda as presented. Motion seconded by Member Roberts. Motion passed unanimously.
- III. **APPROVAL OF BOARD MINUTES:** Member Stratman made a motion to approve the minutes as presented from the board meeting on November 21st, 2019. Motion seconded by Member Cushing. Motion passed unanimously.
- IV. **VISITORS COMMENTS:** None
- V. **BOARD MEMBER COMMENTS:** Member Doyle thanked PMC staff for a good job this year and gave appreciation for everything they have done. All board members concurred. Member Cushing mentioned that it was fun seeing everyone at the Christmas party.
- VI. **REPORTS:**
 - A. **Executive Summary.** There was discussion regarding the master planning process. P. Hofstetter stated that a final report should be issued at the end of January. It was noted that the work session between the Assembly and PMC was recorded by KFSK and should be available on the Borough and/or KFSK website. Member Stratman pointed out that the two site options for a new hospital that were presented at the work session on December

5th border residential areas. He added that residential property owners should have an opportunity to weigh in on the two options regarding location and the design of the new building and he inquired if a public forum had been scheduled for January and if one forum is enough. P. Hofstetter explained that the next phase of master planning heavily involves community engagement. He added that there will be multiple opportunities for the community to get involved. He emphasized that a site has to be selected and a decision has to be made. Member Lagoudakis mentioned the museum property would have to be figured out if the decision was made to build on that lot. Member Roberts asked about current square footage versus square footage at a new facility. P. Hofstetter replied that current building is approximately 48,000 square feet and the new is approximately 60,000 square feet. P. Hofstetter mentioned Member Lagoudakis asked about creating a website for master planning and putting a feedback option on it. P. Hofstetter replied that a website would be created for community members to provide feedback. Member Cook suggested waiting until after the final report is published so people can make informed comments. P. Hofstetter stated that the Premera AIMS grant pertaining to mental health integration into primary care was awarded in the amount of approximately \$125,000. He recently went to Juneau to attend Medical Care Advisory Committee, which is a committee he is sitting on for his third term. He learned there is a flat budget this year, which allows some breathing room with the State. P. Hofstetter noted that the audit is complete. The auditor will present the findings at the January board meeting. He commented that the USP 800 project is on track. He continues to do outreach. He added that K. Lambe does an amazing job with public relations and highly recommended looking at the newsletter. P. Hofstetter stated that since he started at PMC he has talked openly about the tight finances with lots of ups and downs. He noted that currently we are on the downside but still on the positive net overall for the year. There were more expenses last month such as the audit, Medicare payback settlement, cost report, and consultant time.

B. Quality. L. Bacom was available to answer questions related to her written report (see copy).

C. Financial. P. Hofstetter reported the AR is down on the balance sheet due to the new modeling which is more accurate. Member Cushing noted a big change in pension assets. Member Riemer mentioned difficulty in budgeting. P. Hofstetter stated that was due to never having a clear mapping of the budget and not a good depiction of run rate. He added that his deep dive into the accounting is to make sure it is mapped correctly, budgeting correctly and that department budgets are accurate. He has talked with the managers about the importance of the accuracy of budgeting and forecasting.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

A. Board Training. P. Hofstetter stated that he has reached out to the Foraker Group. The CEO of Foraker offered April 1st or April 2nd to provide board training. The Board agreed that April 2nd would be a good day for training.

IX. EXECUTIVE SESSION: Member Roberts made a motion that the Board enter into


Executive Session to discuss a legal matter. Motion seconded by Member Lagoudakis. Motion passed unanimously. Board entered Executive Session at 5:33p.m. Member Roberts made a motion to come out of Executive Session. Motion seconded by Member Doyle. The Board came out of Executive Session at 5:40 p.m.

X. LEGAL MATTER

XI. NEXT MEETING: Next regularly scheduled meeting was set for Thursday, January 23, 2020 at 5:00 p.m. in the Dorothy Ingle Conference Room.

XII. ADJOURNMENT: Member Lagoudakis made a motion to adjourn. Motion was seconded by Member Roberts. Motion passed unanimously. The meeting adjourned at 5:44 p.m.

Respectfully submitted,


Marlene Cushing, Board Secretary