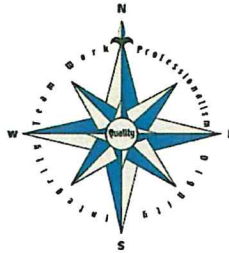


Petersburg Medical Center

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Meeting: Medical Center Board Meeting

Date: April 25th, 2019 **Time:** 5:00 p.m.

Board Members Present: Jim Roberts, George Doyle, Kathi Riemer, Marlene Cushing, Tim Koeneman

Board Members Absent: Jerod Cook, Cindi Lagoudakis

Staff Members Attending: Phil Hofstetter – CEO, Jennifer Bryner – CNO, Doran Hammett – CFO, Ro Tejera – Controller, Jill Dormer – Director of Fiscal Services and Informatics, Carrie Lantiegne – Business Office Manager, Dr. Hyer – Chief of Staff, Cindy Newman – Human Resources, Elise Kubo – Drug Room Coordinator, Matt Pawuk – EHR and Technology Systems Lead, Chad Wright – Executive Assistant

Visitors: Brian Varela – Petersburg Pilot; Bob Lynn – Assembly Representative; Lisa Nilsen – community member

- I. **CALL TO ORDER:** Member Doyle called the meeting to order at 5:00 p.m.
- II. **APPROVAL OF THE AGENDA:** Member Koeneman made a motion to approve the agenda. Motion seconded by Member Roberts. Member Koeneman made a motion to move item VII. D under V. Motion seconded by Member Roberts. Member Koeneman made a motion to approve the agenda as amended. Motion seconded by Member Roberts. Motion passed unanimously.
- III. **APPROVAL OF BOARD MINUTES:** Member Cushing made a motion to approve the minutes as presented from the board meeting on March 21st. Motion seconded by Member Riemer. Motion passed unanimously.
- IV. **VISITORS COMMENTS:** None.
- V. **BOARD MEMBER COMMENTS:** Member Cushing announced the Circle of Life event is being held on Saturday, April 27th. Member Doyle thanked the staff in the hospital and in the clinic for their professionalism and the good work they do.

VII. REPORTS:

D. Rehab. K. DuRoss reviewed her written report (see copy) and answered questions.

VI. NEW BUSINESS:

A. Hilltop Securities Resolution. Member Koeneman made a motion to approve the new Hilltop Securities Resolution. Motion seconded by Member Cushing. After discussing at length, Member Koeneman made a motion to postpone his original motion to the next meeting. Motion seconded by Member Roberts. Motion passed unanimously.

B. Board Meeting Location – proposed change. P. Hofstetter shared the benefits and challenges of potentially holding board meetings in the Borough Assembly Chambers. No decision was made to change the location.

VII. REPORTS:

A. Executive Summary. P. Hofstetter reviewed highlights from his written report (see copy). It was noted that PMC has received or plans to receive over half-a-million dollars in grants since the beginning of the fiscal year. J. Bryner invited members to attend graduation next week of the first cohort of nursing students. The next cohort is scheduled to start late August. Additionally, she also noted that the unannounced LTC survey was conducted two weeks ago that resulted in five minor citations. Overall, it was one of the best surveys in a really long time and staff should be congratulated. She also stated that this week was the Life Safety and Disaster Preparedness surveys. Both of those surveys resulted in no findings.

B. Activities. J. Machalek was not in attendance but her written report (see copy) was available for review.

C. Pharmacy. E. Kubo reviewed her written report (see copy).

E. Facilities. M. Boggs was not in attendance but his written report (see copy) was available for review.

F. Quality. L. Bacom was not in attendance but her written report (see copy) was available for review. M. Pawuk was available to answer questions. There was a brief discussion regarding vaccinations.

G. Financial. R. Tejera reviewed the financials for March (see copies). There was discussion pertaining to pension assets, investments, benefits, salaries and wages, and days cash on hand. It was noted that every item listed under operative revenue are charges, not what has been collected.

VIII. EXECUTIVE SESSION: Member Riemer made a motion that the Board enter into Executive Session to consider medical staff appointments and reappointments. Motion seconded by Member Roberts. Motion passed unanimously. Board entered Executive Session at 6:29 p.m. The Board came out of Executive Session at 6:42 p.m.

IX. MEDICAL STAFF – APPOINTMENTS/REAPPOINTMENTS: After coming out of Executive Session, Member Cushing made a motion to reappoint Cortney Hess, MD, Jennifer Hyer, MD, John Hoyt, MD, Alan Gross, MD, Akshay Gupta, MD, Dariusz Zawierucha, MD, Erik Young, MD and Deborah Geering-Fend, OD to medical staff and to appoint Selina Burt, DO to Active Medical Staff. Motion seconded by Member Roberts. Motion passed unanimously.

- X. **NEXT MEETING:** Next meeting was scheduled for Thursday, May 23, 2019 at 5:00 p.m. in the Dorothy Ingle Conference Room.
- XI. **ADJOURNMENT:** Member Roberts made a motion to adjourn. Motion was seconded by Member Riemer. Motion passed unanimously. The meeting adjourned at 6:43 p.m.

Respectfully submitted,



Marlene Cushing, Board Secretary