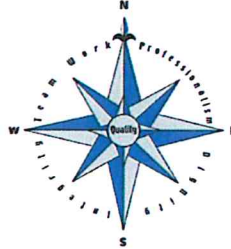


## *Petersburg Medical Center*

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Petersburg, Alaska 99833

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**Meeting:** Medical Center Board Meeting

**Date:** August 23<sup>rd</sup>, 2018 **Time:** 5:00 p.m.

**Board Members Present:** Jerod Cook, George Doyle, Jim Roberts, Darlene Whitethorn

**Board Members Absent:** Marlene Cushing, Tim Koeneman, Cindi Lagoudakis

**Staff Members Attending:** Phil Hofstetter – CEO, Doran Hammett – CFO, Cindy Newman – Human Resources, Jennifer Bryner – CNO, Liz Bacom – Lab and Imaging Manager, Matt Pawuk - Quality, Janet Kvernvik – Health Information Management, Chad Wright – Executive Assistant

**Visitors:** Brian Varela – Petersburg Pilot

- I. **CALL TO ORDER:** Member Cook called the meeting to order at 5:15 p.m.
- II. **APPROVAL OF THE AGENDA:** Member Roberts made a motion to approve the agenda as presented. Motion seconded by Member Doyle. Motion passed unanimously.
- III. **APPROVAL OF BOARD MINUTES:** Member Doyle made a motion to approve the minutes as presented from the board meeting on July 26<sup>th</sup>. Motion seconded by Member Roberts. Motion passed unanimously.
- IV. **VISITORS COMMENTS:** None.
- V. **BOARD MEMBER COMMENTS:** Member Doyle apologized for being late.
- VI. **REPORTS:**
  - A. **Executive Summary.** P. Hofstetter reviewed his written report (see copy).
  - B. **Materials Management.** A. Buller was not in attendance but his written report (see copy) was available for review.
  - C. **Medical Records.** J. Kvernvik was available to answer questions regarding her written report (see copy).
  - D. **Nursing/Patient Satisfaction.** J. Bryner was available to answer questions regarding her written report (see copy).

Our mission is excellence in health care services and the promotion of wellness in our community.

- E. Patient Financial Services/Business Office.** J. Dormer was not in attendance but her written report (see copy) was available for review.
- F. Quality.** M. Pawuk was available to answer questions regarding his written report (see copy).
- G. Financial.** D. Hammett stated the auditors are here this week. He then reviewed financials (see copy). He reported that July was 6% over budget on net revenue, which was primarily driven by inpatient. He added that expenses were 1% under budget which put us at almost \$69,000 operating profit, or 5.3%. Cash flow was down a little, currently at 101 days and 179 days when you add investments.

**VII. ADJOURNMENT:** Member Whitethorn made a motion to adjourn. Motion was seconded by Member Doyle. Motion passed unanimously. The meeting adjourned at 5:44 p.m.

Respectfully submitted,

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*Marlene Cushing*  
Marlene Cushing, Board Secretary