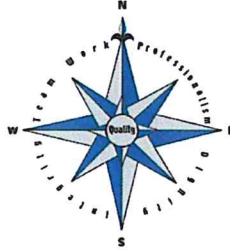


Petersburg Medical Center

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Meeting: Medical Center Board Meeting

Date: February 22nd, 2018 **Time:** 5:00 p.m.

Board Members Present: Jerod Cook, Marlene Cushing (telephonically), George Doyle (telephonically), Tim Koeneman, Jim Roberts, Darlene Whitethorn, Cindi Lagoudakis

Board Members Absent: None.

Staff Members Attending: Liz Woodyard – CEO, Doran Hammett – CFO, Cindy Newman – Human Resources, Matt Pawuk – Quality Specialist, Don Bieber – IT Specialist, Chad Wright – Executive Assistant

Visitors: Ben Muir – Petersburg Pilot

- I. **CALL TO ORDER:** Member Doyle called the meeting to order at 5:01 p.m.
- II. **APPROVAL OF THE AGENDA:** Member Koeneman made a motion to approve the agenda. Motion seconded by Member Roberts. Member Koeneman made a motion to remove VIII. A. Medical Staff Appointments/Reappointments. Motion seconded by Member Roberts. Motion passed unanimously.
- III. **APPROVAL OF BOARD MINUTES:** Member Koeneman made a motion to approve the minutes from the January 25th, 2018 board meeting. Motion seconded by Member Cook. Motion passed unanimously.
- IV. **VISITORS COMMENTS:** None.
- V. **BOARD MEMBER COMMENTS:** None.
- VI. **NEW BUSINESS:**
 - A. **Election of Board President.** Member Whitethorn made a motion that Member Cook be elected Board President. Motion seconded by Member Koeneman. Motion passed unanimously.
 - B. **Hiring Committee.** C. Newman provided an update on the CEO hiring process. The eight candidates selected out of the seventy-nine were contacted and sent eleven

questions along with a link to Check2Hire for a background, reference(s) and education check/verification. All the information is to be returned by February 28th. The hiring committee is scheduled to meet on March 6th and review the results. The committee will have Skype interviews and narrow the field down and have the top candidates here for an on-site interview in late March.

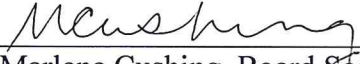
- C. Board Training.** Member Lagoudakis recommended the Board receive training regarding board responsibility and roles. L. Woodyard suggested the Board wait to receive training until the new CEO is in place so that the Board and the CEO are on the same page regarding their roles. The Board was in agreement in waiting for the new CEO to be in place. L. Woodyard added that a board retreat would be an appropriate setting to conduct the training. She will contact The Foraker Group and Jerry Covey to get a quote for their services and outlines of training. Member Cushing noted that other community groups may be interested in receiving training if Foraker came to town.

VII. REPORTS:

- A. Imaging.** S. Ewing was not in attendance but her written report (see copy) was available for review.
- B. Information Technology.** D. Bieber provided a verbal report in addition to his written report (see copy).
- C. Lab.** L. Bacom was not in attendance but her written report (see copy) was available for review.
- D. Long Term Care.** H. Boggs was not in attendance but her written report (see copy) was available for review. Member Koeneman thanked the staff for their hard work in achieving the 5-star rating. J. Bryner added that the current census is twelve. The staff and patients are getting ready for the survey. Additionally, she explained the survey process.
- E. Quality.** M. Pawuk was available to answer questions regarding his written report (see copy). He explained goals of the Diabetes Task Force. Additionally, he discussed PMC's level of MACRA participation.
- F. Financial.** D. Hammett stated that the hospital investments have lost approximately \$6,000 on \$2.9 million since the beginning of the calendar year. He reviewed the financials from January (see copy) and noted January was a good month operationally. He added that we received \$1.4 million earlier this week from Medicare for the cost report, which should result in a significant increase in operating cash. He explained he is getting data to BDO for the financial feasibility study. He then reviewed the balance sheet. There was a discussion regarding the relationship between SEARHC and Wrangell Medical Center.
- G. Administrator.** L. Woodyard highlighted various points from her written report (see copy). Additionally, she informed the Board that she talked with the new Chief of Nursing for the Public Health Department. They discussed the lease and the desire for the hospital to take over the space when the Public Health lease ends June 2019. She added that in the event a new facility is built, it would be nice to include space for Public Health and Mental Health. She informed the Board that we had a nice visit with Dr. Paul Gloe. Unfortunately, he did not sign a contract but there is still a possibility he could sign.

- VIII. EXECUTIVE SESSION:** Member Lagoudakis made a motion that the Board take a five-minute break and then reconvene into Executive Session for a legal update. Motion seconded by Member Koeneman. Board took a break at 6:02 p.m. and entered Executive Session at 6:09 p.m. The Board came out of Executive Session at 6:49 p.m.
- A. Legal Update.**
- IX. ADJOURNMENT:** Member Whitethorn made a motion to adjourn. Motion was seconded by Member Roberts. Motion passed unanimously. The meeting adjourned at 6:49 p.m.

Respectfully submitted,



Marlene Cushing, Board Secretary