



Petersburg Medical Center Foundation

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MINUTES REGULAR PETERSBURG MEDICAL CENTER FOUNDATION MEETING May 8, 2017

The Petersburg Medical Center Foundation board was called to order in CEO's office at Petersburg Medical Center by Suzanne Paulsen at 3:11 p.m. Present were: Elizabeth Bacom, Elizabeth Woodyard, Sarah Holmgrain, Suzanne Paulsen, and Darlene Whitethorn. There was a quorum.

APPROVAL OF THE AGENDA: Sara Holmgrain made a motion to approve the agenda and Darlene Whitethorn seconded the motion. Voice vote was taken with Sarah Holmgrain, Elizabeth Woodyard, Elizabeth Bacom, Darlene Whitethorn, and Suzanne Paulsen. Motion carried 5-0.

APPROVAL OF THE MINUTES: Elizabeth Woodyard made a motion to approve the regular meeting minutes from April 5, 2017 and Elizabeth Bacom seconded the motion. Voice vote was taken with Sarah Holmgrain, Elizabeth Woodyard, Elizabeth Bacom, Darlene Whitethorn, and Suzanne Paulsen. Motion carried 5-0.

APPROVAL OF THE ACCOUNTING REPORT: Sarah Holmgrain presented the financial report for the month of April 2017. She reported the Foundation has \$117,866.21 in checking and provided the board with a copy of bank statement for April and excel spreadsheet of the deposits and withdrawals.

Elizabeth Bacom made a motion to approve the accounting report and Darlene Whitethorn seconded the motion. Voice vote was taken with Sarah Holmgrain, Elizabeth Woodyard, Elizabeth Bacom, Darlene Whitethorn, and Suzanne Paulsen. Motion carried 5-0.

ADMINISTRATIVE REPORT:

Sarah Holmgrain reported she met with Chad Wright and Kaitlin DuRoss about the Paddle Battle. They picked July 8th for the PB, starting at 10:30AM from Papke's with an anticipated arrival at Sandy Beach around 3:00 PM. If the weather is not safe on the 8th they will plan on rescheduling for July 22nd due to the tides.

OLD BUSINESS:

Annual Membership Meeting: The Board discussed the low turnout, due to other events going on in the community that evening. Food was well received. Suzanne Paulsen opened the meeting and spoke and Sarah Holmgrain provided the financial statements and information about the accounts for the last 12 months.

Executive Session: Sarah Holmgrain made a motion to move to executive session, Elizabeth Bacom seconded the motion. Voice vote was taken with Sarah Holmgrain, Elizabeth Woodyard, Elizabeth Bacom, Darlene Whitethorn, and Suzanne Paulsen. Motion carried 5-0. The Board moved to executive session at 3:35pm. The Board moved out of executive session at 4:02pm. Elizabeth Bacom moved to award Hana Newman and Brandy Mulbury scholarships worth \$1,000 each with Chandler Strickland as an alternate. Voice vote was taken with Sarah Holmgrain, Elizabeth Woodyard, Elizabeth Bacom, Darlene Whitethorn, and Suzanne Paulsen. Motion carried 5-0.

NEW BUSINESS:

The Board was given a list of capital projects/items provided by the managers of PMC. Elizabeth Woodyard also suggested nursing scholarships for the anticipated program starting in the fall. A campaign of “Grow Your Own” nurses was suggested. PMC has 2-3 traveling nurses at any given time. The cost for travelers nearly two times the cost of a full time employee. Elizabeth Woodyard anticipates 5-6 nursing students this fall that may ask for scholarship money. The Board decided to meet early June to determine how funds raised through Paddle Battle will be utilized. No action was taken on 8.2 of the agenda.

ADDITIONAL COMMENTS FROM COMMITTEE MEMBERS: None.

SUGGESTIONS/FUTURE AGENDA ITEMS: Paddle Battle

NEXT MEETING: early June.

ADJORNMENT: Elizabeth Bacom moved to adjourn. Elizabeth Woodyard seconded the motion. Voice vote with Sarah Holmgrain, Elizabeth Woodyard, Elizabeth Bacom, Darlene Whitethorn, and Suzanne Paulsen. Motion carried 5-0. The Board dismissed at 4:22PM.

Respectfully submitted to President Suzanne Paulsen by Sarah Holmgrain

Suzanne Paulsen, President

Sarah Holmgrain

Sarah Holmgrain, Secretary/Treasurer

SUMMARY
MAY 8, 2017
Regular Meeting

1. **APPROVED** the agenda.
2. **APPROVED** the minutes.
3. **APPROVED** the accounting report.
4. **APPROVED** high school scholarship recipients, Hana Newman and Brandy Mulbury