Petersburg Medical Center Foundation

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**BOARD MEETING**

**May 7, 2021**

**09:00 AM**

Zoom Conference Call

**AGENDA**

**1. CALL TO ORDER**

**2. DETERMINE A QUORUM**

**3. APPROVAL OF THE AGENDA ACTION**

**4. APPROVAL OF THE MINUTES ACTION**

**Recommendation:** Approve the minutes from December 4, 2020

**5. APPROVAL OF THE ACCOUNTING REPORT ACTION**

**Recommendation:** Approve the financial report ending December 31, 2020, January 31,2021, February 28, 2021, March 31, 2021, April 30,2021.

**6. ADMINISTRATIVE REPORT**

Kelsey Lambe will give the board an update.

**7. NEW BUSINESS**

**7.1 Annual Meeting DISCUSSION**

The Petersburg Medical Center Foundation Board needs to decide how they will proceed with having an annual meeting for 2021.

**7.2 Paddle Battle**  **ACTION**

The Board needs to discuss and decide how the Paddle Battle funds will be spent.

**Recommended Motion:** Approve funds raised in connection with the 2021 Paddle Battle be designated for \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**7.3 BTO Request ACTION**

BTO has requested funds from the BTO to pay their $1,000 KFSK bill.

**Recommended Motion:** Approve $\_\_\_\_\_\_\_\_\_\_ from BTO funds for payment of KFSK.

 **7.4 Executive Session- PHS Graduating Senior Scholarship DISCUSSION**

The Foundation Board desires to provide a graduating senior with a scholarship for continuing their education after high school. The Board needs to review the applicants and pick two recipients**.**

**Recommended motion:** Recess to executive session for matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the Foundation, more specifically scholarship application consideration. This executive session is appropriate under AS 44.62.310.

**7.5 High School Scholarship ACTION**

**. Recommendation:** Approve $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ scholarship.

**7.6 Executive Session- Norma J. Tenfjord Education Scholarships DISCUSSION**

The Foundation Board desires to maintain a high standard of care and align with its purpose to “…To enhance the quality of hospital improvements and other financial assistance to the hospital, to its employees, and to its patients. To establish a scholarship fund. To attract potential physician and other health-care providers to Petersburg, Alaska.” The Board needs to review three (3) scholarship applicants.

**Recommended motion**: Recess to executive session for matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the Foundation, more specifically scholarship application consideration. This executive session is appropriate under AS 44.62.310.

**7.7 Scholarship/Loan Award ACTION**

**Recommended motion:** Approve \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for the scholarship in the amount of $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_scholarship.

**8. ADDITIONAL COMMENTS FROM COMMITTEE MEMBERS**

**9. SUGGESTIONS/FUTURE AGENDA ITEMS**

**10. ADJOURNMENT**