



Petersburg Medical Center Foundation

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MINUTES REGULAR PETERSBURG MEDICAL CENTER FOUNDATION MEETING August 21, 2017

The Petersburg Medical Center Foundation board was called to order in CEO's office at Petersburg Medical Center by Susan Paulsen at 11:03 a.m. Present were: Susan Paulsen, Elizabeth Woodyard, Sarah Holmgrain, and Darlene Whitethorn. Elizabeth Bacom was absent. There was a quorum.

APPROVAL OF THE AGENDA: Darlene Whitethorn made a motion to approve the agenda and Elizabeth Woodyard seconded the motion. Voice vote was taken with Susan Paulsen, Sarah Holmgrain, Elizabeth Woodyard, and Darlene Whitethorn. Motion carried 4-0.

APPROVAL OF THE MINUTES: Darlene Whitethorn made a motion to approve the regular meeting minutes from June 12, 2017 and Elizabeth Woodyard seconded the motion. Voice vote was taken with Susan Paulsen, Sarah Holmgrain, Elizabeth Woodyard, and Darlene Whitethorn. Motion carried 4-0.

APPROVAL OF THE ACCOUNTING REPORT: Sarah Holmgrain presented the financial report for the month of June 2017 and July 2017. Darlene Whitethorn made a motion to approve and Elizabeth Woodyard seconded the motion. Voice vote was taken with Susan Paulsen, Sarah Holmgrain, Elizabeth Woodyard, and Darlene Whitethorn. Motion carried 4-0.

ADMINISTRATIVE REPORT:

Sarah Holmgrain reported the Paddle Battle went well on July 15th. Thank you cards to the safety boat volunteers were sent, 8 people came over from Wrangell to participate, and the weather cooperated.

Sarah emailed management staff at PMC to remind them of the foundation's sub accounts of money donated for specific causes or departments. Medivac \$7,600, LTC Visitors \$3,940, Eden Project (Birds) \$1,066.74, Paddle Battle \$5,795.61, LTC Activities \$1,720, and Staff Education \$5,208.87. The foundation's checking account as of the end of July is \$121,360.26, savings \$19,675.24, and investments \$225,408.66.

OLD BUSINESS:

Clay Pigeon Fundraiser: The Board discussed the possibility of another fundraiser. It was decided to not fatigue the community with another fundraiser so quickly and if a Clay Pigeon fundraiser was to be done it would wait until 2018. Ideas of how to include a larger group of people for the Paddle Battle was then discussed. Recommendations, such as, encouraging pledging the paddlers as a way of increasing financial support and participation.

Elizabeth Bacom was able to attend the meeting at 11:21 a.m.

NEW BUSINESS:

Executive Session: Norma J. Tenfjord Education Scholarships. The Board recessed to executive session at 11:15 a.m. to consider scholarship applicants. The Board came out of executive session at 11:25 a.m. Darlene Whitethorn moved to approve a scholarship to Angela Menish, Adam Axmaker, and Audrey Morton in the amount of \$5,000 each. Voice vote was taken with Susan Paulsen, Sarah Holmgrain, Elizabeth Woodyard, Elizabeth Bacom and Darlene Whitethorn. Motion carried 5-0.

ADDITIONAL COMMENTS FROM COMMITTEE MEMBERS: None.

SUGGESTIONS/FUTURE AGENDA ITEMS: Elizabeth Bacom suggested doing some sort of cook off at the health fair in April, similar to what was done during 4th of July rib cook off. Another idea was an ad or news article on what the foundation actually does.

NEXT MEETING: late September.

ADJOURNMENT: Elizabeth Bacom made a motion to adjourn and Darlene Whitethorn seconded the motion. Voice vote was taken with Elizabeth Bacom, Sarah Holmgrain, Susan Paulsen, Elizabeth Woodyard, and Darlene Whitethorn. Motion carried 5-0.

The Board dismissed at 11:43 a.m.

Respectfully submitted by Sarah Holmgrain

Sarah Holmgrain
Sarah Holmgrain, Secretary/Treasurer

SUMMARY
August 21, 2017
Regular Meeting

1. **APPROVED** the agenda.
2. **APPROVED** the minutes.
3. **APPROVED** the accounting report.
4. **APPROVED** Three Norma J. Tenfjord scholarships for \$5,000 each.