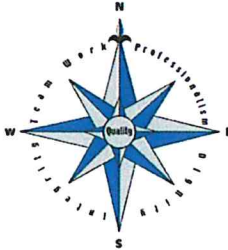


Petersburg Medical Center

PO Box 589

Petersburg, Alaska 99833

Phone: (907) 772-4291 | Fax: (907) 772-3085



Meeting: Medical Center Board Meeting

Date: September 21st, 2017 **Time:** 5:00 p.m.

Board Members Present: Darlene Whitethorn, Tim Koeneman, Marlene Cushing, Kathi Riemer, George Doyle, Kris Thynes

Board Members Absent: None

Staff Members Attending: Liz Woodyard – CEO, Doran Hammett – CFO, Cindy Newman – Human Resources, Matt Pawuk – Quality Specialist, Janet Kvernvik – Medical Records, Elise Kubo – Pharmacy, Ellie van Swearingen – Rehabilitation, Cortney Hess – Chief of Staff, Jill Dormer – Fiscal Services Director, Chad Wright – Executive Assistant

Visitors: Ben Muir – Petersburg Pilot, Jeff Meucci – Assembly Member, Bob Lynn – Assembly Member

- I. **CALL TO ORDER:** Board president Whitethorn called the meeting to order at 5:00 p.m.
- II. **APPROVAL OF THE AGENDA:** Board member Koeneman requested to add Item I. Work Session Recap under Reports and Board member Thynes requested to add Item C. Personnel Issue under Executive Session. The agenda was approved as amended.
- III. **REVIEW OF THE BOARD MINUTES:** The minutes from the August 24th, 2017 board meeting were approved as presented.
- IV. **VISITORS COMMENTS:** Assembly member Meucci encouraged more communication between the hospital and the Assembly. Assembly member Lynn echoed Meucci's comments.
- V. **BOARD MEMBER COMMENTS:** Board member Koeneman recommended everyone review the long-term planning on the PMC website to keep current on what is happening at the hospital. He also gave thanks for allowing him to serve on the Board the past few months and noted he is still contemplating whether or not to be a write-in candidate. Board member Cushing encouraged the public to be a write-in candidate for the Board and reminded them the deadline is 5:00 p.m. on September 29th. Board president

Whitethorn publicly acknowledged the CNA's for all their hard work and to let them know how much they are appreciated.

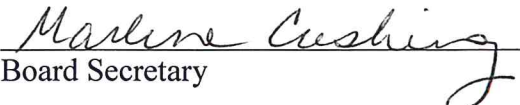
VI. REPORTS:

- A. Long Term Planning.** J. Bryner was not in attendance but her written report (see copy) was available for review.
- B. Nursing.** J. Bryner was not in attendance but her written report (see copy) was available for review.
- C. Patient Satisfaction.** A. Menish was not in attendance but her written report (see copy) was available for review.
- D. Pharmacy.** E. Kubo was available to answer questions regarding her written report (see copy).
- E. Rehab.** E. van Swearingen was available to answer questions regarding her written report.
- F. Quality.** M. Pawuk was available to answer questions regarding his written report (see copy).
- G. Financial.** D. Hammett and J. Dormer explained why the previous month had not yet been closed which resulted in no financial reports being available for the meeting. D. Hammett provided a verbal report.
- H. Administrator.** L. Woodyard was available to answer questions regarding her written report (see copy). It was agreed to combine the November and December board meetings and to hold that meeting on Thursday, December 7th. L. Woodyard recognized board members Riemer and Thynes for their service on the board and presented them with a token of appreciation for their commitment. Board members Riemer and Thynes expressed their thanks for the opportunity to serve.
- I. Work Session Recap.** G. Doyle discussed the language in the Borough Charter regarding the hospital's relationship with the Assembly. He added that there did not seem to be a need to amend the Charter at this time. Discussion followed regarding the Charter. Assembly member Lynn stated that he would attempt to obtain a copy of the legal opinion regarding the Charter that was provided some time ago and get it to the Board. Board member Riemer noted that the language in the Charter is broad and felt it should be left as is. Assembly member Meucci suggested more dialogue between the hospital and the Assembly.

- VII. EXECUTIVE SESSION:** Board member Koeneman moved that the Board go into Executive Session to discuss Medical Staff appointments and reappointments, a legal issue and a personnel issue. Motion seconded by board member Riemer. Board entered Executive Session at 5:54 p.m. The Board came out of Executive Session at 7:13 p.m.
- A. Medical Appointment.** Board member Cushing made a motion to reappoint Charles McGlade, MD and Alan Christensen and to appoint Rebecca Gephart, FNP. Motion seconded by board member Koeneman. Motion passed unanimously.
 - B. Legal Issue.**
 - C. Personnel Issue.**

- VIII. ADJOURNMENT:** Board member Thynes made a motion to adjourn. Motion was seconded by board member Riemer. Motion passed unanimously. The meeting adjourned at 7:16 p.m.

Respectfully submitted,


Board Secretary