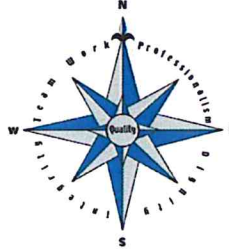


Petersburg Medical Center

PO Box 589

Petersburg, Alaska 99833

Phone: (907) 772-4291 | Fax: (907) 772-3085



Meeting: Medical Center Board Meeting

Date: May 25th, 2017 **Time:** 5:00 p.m.

Board Members Present: Darlene Whitethorn, Marlene Cushing, Kathi Riemer, Kris Thynes, Tim Koeneman

Board Members Absent: George Doyle

Staff Members Attending: Liz Woodyard – CEO, Doran Hammett – CFO, Jennifer Bryner – Director of Nursing, Cindy Newman – Human Resources, Jeanne Norheim – Dietary, Margaret Fleming – Dietitian, Don Bieber – IT, Mike Boggs – Plant Director, Elise Kubo – Pharmacy, Cortney Hess – Chief of Staff, Liz Bacom – Lab/Imaging Director, Laurie Miller – Emergency Preparedness, Sonja Ewing – Imaging, Jenna Olsen – Clinic Manager, Chad Wright – Executive Assistant

Visitors: Ron Loesch – Petersburg Pilot

- I. **CALL TO ORDER:** Board president Whitethorn called the meeting to order at 5:02 p.m.
- II. **APPROVAL OF THE AGENDA:** L. Woodyard requested to remove Executive Session from the agenda due to the medical files not being ready to be approved at this time. Board member Riemer made a motion to approve the amended agenda as presented. Motion was seconded by Board member Thynes. Motion passed unanimously.
- III. **REVIEW OF THE BOARD MINUTES:** Board president Whitethorn noted that the minutes from the meeting last month incorrectly state she made a motion to approve the agenda and requested that be corrected. Board member Cushing made a motion to approve the minutes from the April 27th, 2017 meeting as amended. Motion passed unanimously.
- IV. **VISITORS COMMENTS:** No comments.
- V. **BOARD MEMBER COMMENTS:** Board member Riemer asked to schedule a work session. The work session was scheduled for Thursday, June 15th at 1:30 at the library.

VI. NEW BOARD MEMBER:

A. Taking the Oath. T. Koeneman took the Oath of Office and was officially welcomed as a board member.

VII. REPORTS:

A. Building Committee. J. Bryner provided an update from the building committee, suggested next steps, and recommended the Board move forward with building a new hospital. Board member Cushing made a motion to accept the recommendation of the committee to build a new facility. Motion seconded by board member Koeneman. Discussion followed. Motion passed unanimously. Board member Koeneman agreed to serve on the building committee.

B. Nursing. J. Bryner was available to answer questions regarding her written report (see copy).

C. Emergency Preparedness. L. Miller was available to answer questions regarding her written report (see copy).

D. Pharmacy. E. Kubo was available to answer questions regarding her written report (see copy).

E. Physical Therapy. E. van Swearingen was not in attendance but her written report (see copy) was available for review.

F. Plant. M. Boggs provided a verbal report regarding building maintenance.

G. Quality. Bre. Oakes was not in attendance but her written report (see copy) was available for review.

H. Financial. D. Hammett reviewed the balance sheet, income statement and cash flow analysis (see copies).

I. Administrator. L. Woodyard was available to answer questions regarding her written report (see copy).

VIII. NEW BUSINESS:

A. Capital Budget. Board member Thynes made a motion to approve the capital item requests as presented. Motion seconded by board member Riemer. Discussion followed. Board member Cushing made an amendment to approve the capital item list with the elimination of the fetal monitor. Motion seconded by board member Thynes. Motion passed unanimously.

IX. ADJOURNMENT: Board member Koeneman made a motion to adjourn. Motion was seconded by Board member Cushing. Motion passed unanimously. The meeting adjourned at 7:01 p.m.

Respectfully submitted,



Kathi Riemer, Board Secretary