**Petersburg Medical Center**
P.O. Box 589
Petersburg, Alaska 99833
Phone: (907) 772-4291 | Fax: (907) 772-3085

**Meeting:** Medical Center Board Meeting
**Date:** June 22\(^{nd}\), 2017  **Time:** 5:00 p.m.

**Board Members Present:** Darlene Whitethorn, Marlene Cushing, Kathi Riener, Kris Thynes, George Doyle

**Board Members Absent:** Tim Koeneman

**Staff Members Attending:** Liz Woodyard – CEO, Doran Hammet – CFO, Cindy Newman – Human Resources, Janet Kvernvik – Medical Records, Breanna Oakes – Quality Specialist, Janna Machalek – Activities Director, Elizabeth Hart – Program Director, Cortney Hess – Chief of Staff, Jill Dormer – Fiscal Services Director, Chad Wright – Executive Assistant

**Visitors:** Monica Gross

I. **CALL TO ORDER:** Board president Whitethorn called the meeting to order at 5:02 p.m.

II. **APPROVAL OF THE AGENDA:** Board member Riener made a motion to amend the agenda changing Policies under New Business from approval to informational only. Motion seconded by board member Cushing. The agenda was approved as amended.

III. **REVIEW OF THE BOARD MINUTES:** The minutes from the May 25\(^{th}\), 2017 board meeting were approved as presented.

IV. **VISITORS COMMENTS:** No comments.

V. **BOARD MEMBER COMMENTS:** No comments.

VI. **REPORTS:**
   A. **Building Committee.** J. Bryner was not in attendance but her written report (see copy) was available for review.
   B. **Activities.** J. Machalek was available to answer questions regarding her written report (see copy). There was discussion regarding volunteer requirements.
   C. **Case Management/Swing Bed Management.** E. Hart was available to answer questions regarding her written report (see copy).

Guiding Values: Integrity ~ Dignity ~ Professionalism ~ Team Work ~ Quality
Our mission is excellence in health care services and the promotion of wellness in our community.

D. **Chief of Staff.** C. Hess was available to answer questions regarding her written report (see copy).

E. **Clinic.** J. Olsen was not in attendance but her written report (see copy) was available for review.

F. **Community Education.** S. Holmigrain was not in attendance but her written report (see copy) was available for review.

G. **Quality.** Bre. Oakes was available to answer questions regarding M. Pawuk’s written report (see copy).

H. **Financial.** D. Hammett reviewed the balance sheet, income statement and cash flow analysis (see copies).

I. **Administrator.** L. Woodyard was available to answer questions regarding her written report (see copy).

VII. **NEW BUSINESS:**

A. **Community Needs Assessment/Hospital Replacement.** M. Gross conducted a brief presentation regarding the beginning stages of moving forward with the idea of a new hospital.

B. **Review of Hospital Data.** L. Woodyard reviewed the hospital data (see copies).

C. **Policies.** L. Woodyard presented a binder of revised and new policies for the board to review.

D. **Final Budget.** D. Hammett explained the changes in the final budget compared to the previously approved preliminary budget. Board member Cushing made a motion to approve the final budget as presented. Motion seconded by board member Thynes. Motion passed unanimously.

VIII. **EXECUTIVE SESSION:** Board member Thynes moved that the Board go into Executive Session to discuss Medical Staff reappointments and CEO evaluation. Motion seconded by board member Riemer. Board entered Executive Session at 6:12 p.m. The Board came out of Executive Session at 7:12 p.m.

A. **Medical Appointment/Reappointments.** Board member Cushing made a motion to reappoint Lance Breeding, CRNA; Deborah Geering Fend, OD; Mark Tuccillo, DO; John Raster, MD; L. Paul Wilson, MD; Jonathan Sims, MD; Bernardo Isuani, MD; Corey Orton, MD; Marius Pakalnskis, MD and Don Schneider, MD to Medical Staff. Motion seconded by board member Riemer. Motion passed unanimously.

B. **CEO Evaluation.**

IX. **ADJOURNMENT:** Board member Cushing made a motion to adjourn. Motion was seconded by board member Riemer. Motion passed unanimously. The meeting adjourned at 7:13 p.m.

Respectfully submitted,

Kathi Riemer, Board Secretary

Guiding Values: Integrity ~ Dignity ~ Professionalism ~ Team Work ~ Quality