

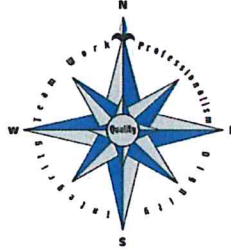
Our mission is excellence in health care services and the promotion of wellness in our community.

## *Petersburg Medical Center*

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**Meeting:** Medical Center Board Meeting

**Date:** July 27<sup>th</sup>, 2017 **Time:** 5:00 p.m.

**Board Members Present:** Tim Koeneman, Marlene Cushing, Kathi Riemer, George Doyle

**Board Members Absent:** Darlene Whitethorn, Kris Thynes

**Staff Members Attending:** Liz Woodyard – CEO, Doran Hammett – CFO, Cindy Newman – Human Resources, Matt Pawuk – Quality Specialist, Liz Bacom – Lab/Imaging, Christie Axmaker – Home Health, Margaret Fleming – Dietitian, Jeanne Norheim – Dietary, Cortney Hess – Chief of Staff, Jill Dormer – Fiscal Services Director, Chad Wright – Executive Assistant

**Visitors:** Ben Muir – Petersburg Pilot

- I. **CALL TO ORDER:** Board member Cushing called the meeting to order at 5:04 p.m.
- II. **APPROVAL OF THE AGENDA:** The agenda was approved as presented.
- III. **REVIEW OF THE BOARD MINUTES:** The minutes from the June 22<sup>nd</sup>, 2017 board meeting were approved as presented.
- IV. **VISITORS COMMENTS:** No comments.
- V. **BOARD MEMBER COMMENTS:** Board member Cushing commented on how much she enjoyed the Paddle Battle.
- VI. **REPORTS:**
  - A. **Building Committee.** J. Bryner was not in attendance but her written report (see copy) was available for review. Board member Doyle stated there is still confusion regarding the relationship between the hospital and the Borough that needs to be clarified. Board member Cushing encouraged everyone to complete the long term planning on the hospital website or to contact M. Gross to schedule an in-person interview.
  - B. **Dietary.** J. Norheim was available to answer questions regarding her written report (see copy). There was discussion regarding the upcoming kitchen remodel.

- C. **Home Health.** C. Axmaker was available to answer questions regarding her written report (see copy).
- D. **Housekeeping/Laundry.** P. Susort was not in attendance but her written report (see copy) was available for review. C. Newman answered questions related to apartment rentals.
- E. **Human Resources.** C. Newman was available to answer questions regarding her written report (see copy).
- F. **Infection Control.** L. Bacom was available to answer questions regarding her written report (see copy).
- G. **Quality.** M. Pawuk was available to answer questions regarding his written report (see copy).
- H. **Financial.** D. Hammett reviewed the balance sheet, income statement and cash flow analysis (see copies). He noted the auditors will be in the office next Wednesday through Friday.
- I. **Administrator.** L. Woodyard reviewed her written report (see copy) and was available to answer questions.

**VII. NEW BUSINESS:**

- A. **Strategic Plan – Review.** L. Woodyard was available to answer questions regarding the updated strategic plan (see copy).
- B. **Schedule Work Session with Assembly.** The board agreed to hold a work session with the Assembly on Wednesday, August 23<sup>rd</sup>. The time will be set by the Assembly.

**VIII. EXECUTIVE SESSION:** Board member Riemer moved that the Board go into Executive Session to discuss a Medical Staff appointment and a legal issue. Motion seconded by board member Koeneman. Board entered Executive Session at 6:24 p.m. The Board came out of Executive Session at 6:42 p.m.

- A. **Medical Appointment.** Board member Koeneman made a motion to appoint Donald Garbett, MD to Medical Staff. Motion seconded by board member Doyle. Motion passed unanimously.
- B. **Legal Issue.**

**IX. ADJOURNMENT:** Board member Riemer made a motion to adjourn. Motion was seconded by board member Koeneman. Motion passed unanimously. The meeting adjourned at 6:43 p.m.

Respectfully submitted,

  
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Kathi Riemer, Board Secretary