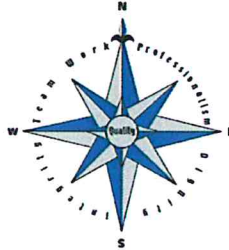


## *Petersburg Medical Center*

*PO Box 589*

*Petersburg, Alaska 99833*

*Phone: (907) 772-4291 | Fax: (907) 772-3085*



**Meeting:** Medical Center Board Meeting

**Date:** August 24<sup>th</sup>, 2017 **Time:** 5:00 p.m.

**Board Members Present:** Darlene Whitethorn, Tim Koeneman, Marlene Cushing, Kathi Riemer, George Doyle

**Board Members Absent:** Kris Thynes

**Staff Members Attending:** Liz Woodyard – CEO, Doran Hammett – CFO, Cindy Newman – Human Resources, Matt Pawuk – Quality Specialist, Liz Bacom – Lab/Imaging, Jennifer Bryner – CNO, Don Bieber – IT, Janet Kvernvik – Medical Records, Sarah Johnson – Accounts Payable, Jill Dormer – Fiscal Services Director, Chad Wright – Executive Assistant

**Visitors:** Ben Muir – Petersburg Pilot, Sue Flint, Ro Tejera

- I. **CALL TO ORDER:** Board president Whitethorn called the meeting to order at 5:00 p.m.
- II. **APPROVAL OF THE AGENDA:** The agenda was approved as presented.
- III. **REVIEW OF THE BOARD MINUTES:** The minutes from the July 27<sup>th</sup>, 2017 board meeting were approved as presented.
- IV. **VISITORS COMMENTS:** No comments.
- V. **BOARD MEMBER COMMENTS:** Board members Doyle, Whitethorn and Koeneman commented on the work session with the Borough Assembly. Board members Cushing and Riemer requested to obtain a copy of the agreements that the hospitals in Cordova, Homer and Sitka have between them and their government. A work session to discuss the relationship with the Borough was scheduled for Friday, September 15<sup>th</sup> at 1:30 p.m. in the Dorothy Ingle Conference Room.
- VI. **REPORTS:**
  - A. **Building Committee/Community Needs Assessment/Hospital Replacement. M.**  
Gross gave a presentation regarding her Community Needs Assessment and Forces of Change Analysis (see copy). Discussion followed.

- B. Information Technology.** D. Bieber and J. Dormer were available to answer questions regarding their written reports (see copies).
- C. Fiscal Services.** J. Dormer was available to answer questions regarding her written report (see copy).
- D. Lab & Imaging.** L. Bacom was available to answer questions regarding her written report (see copy).
- E. Long Term Care.** No report was available.
- F. Medical Records.** J. Kvernvik was available to answer questions regarding her written report (see copy).
- G. Quality.** M. Pawuk was available to answer questions regarding his written report (see copy).
- H. Financial.** D. Hammett was available to answer questions regarding the balance sheet, income statement and cash flow analysis (see copies).
- I. Administrator.** L. Woodyard was available to answer questions regarding her written report (see copy).

**VII. NEW BUSINESS:**

- A. CT Power Injector.** Board member Koeneman made a motion that the Petersburg Medical Center's Board of Directors approve the purchase of a CT Power Injector in the amount of \$24,391. Motion seconded by board member Cushing. Motion passed unanimously.

**VIII. EXECUTIVE SESSION:** J. Kvernik announced that there were not any appointments or reappointments for medical staff that needed to be approved so it was determined there was not a need for executive session.

**IX. ADJOURNMENT:** Board member Cushing made a motion to adjourn. Motion was seconded by board member Doyle. Motion passed unanimously. The meeting adjourned at 6:14 p.m.

Respectfully submitted,



Kathi Riemer, Board Secretary