

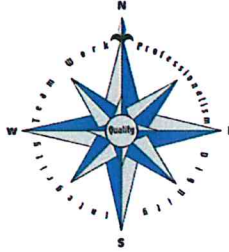
Our mission is excellence in health care services and the promotion of wellness in our community.

Petersburg Medical Center

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Meeting: Medical Center Board Meeting

Date: April 27th, 2017 **Time:** 5:00 p.m.

Board Members Present: Darlene Whitethorn, Marlene Cushing, George Doyle, Kathi Riemer

Board Members Absent: Kris Thynes

Staff Members Attending: Liz Woodyard – CEO, Doran Hammett – CFO, Cindy Newman – Human Resources, Helen Boggs – Long Term Care Manager, Cortney Hess – Chief of Staff, Liz Bacom – Lab/Imaging Director, Adrian Buller – Materials Management, Janet Kvernvik – Medical Records, Breanna Oakes – Quality Specialist, Chad Wright – Executive Assistant

Visitors: Max Kamp – Continental Investors, Ron Loesch – Petersburg Pilot

- I. **CALL TO ORDER:** Board president Whitethorn called the meeting to order at 5:01 p.m.
- II. **APPROVAL OF THE AGENDA:** Board member Riemer made a motion to approve the amended agenda as presented. Motion was seconded by Board member Doyle. Motion passed unanimously.
- III. **REVIEW OF THE BOARD MINUTES:** Board member Cushing made a motion to approve the minutes from the March 23rd, 2017 meeting. Motion was seconded by Board member Riemer. Motion passed unanimously.
- IV. **VISITORS COMMENTS:** No comments.
- V. **BOARD MEMBER COMMENTS:** Board member Cushing reported the Policy Committee needs three members and to schedule a meeting. Board members Cushing and Riemer agreed to serve on the committee with hopes of Tim Koeneman also joining the committee. Board member Doyle agreed to serve as an alternate. Board president Whitethorn read a letter from Tim Koeneman asking to consider him to rejoin the board. The board members present agreed to welcome Koeneman back to the board. Board president Whitethorn announced the board will be holding a work session at the library on Thursday, May 4th, 2017 at 1:30 p.m.
- VI. **REPORTS:**
 - A. **Building Committee.** J. Bryner was not at the meeting but her written report (see copy) was available for review.
 - B. **Imaging.** S. Ewing was not at the meeting but L. Bacom was available to answer questions regarding her written report (see copy). There was discussion pertaining to the pre-authorization process.

- C. **IT.** D. Bieber and J. Dormer were not at the meeting but their written reports (see copies) were available for review.
- D. **Lab.** L. Bacom was available to answer questions regarding her written report (see copy).
- E. **Long Term Care.** H. Boggs was available to answer questions regarding her written report (see copy).
- F. **Materials Management.** A. Buller was available to answer questions regarding his written report (see copy).
- G. **Medical Records.** J. Kvernvik was available to answer questions regarding her written report (see copy).
- H. **Quality.** Bre. Oakes was available to answer questions regarding her written report (see copy).
- I. **Financial.** D. Hammett reviewed the balance sheet and income statement (see copies).
- J. **Administrator.** L. Woodyard was available to answer questions regarding her written report (see copy).

VII. **NEW BUSINESS:**

- A. **Investment Update.** Max Kamp reviewed the monthly statements (see copies) for the investment accounts.
- B. **LTC/LSC Survey Findings.** H. Boggs was available to answer questions pertaining to the Long Term Care and Life Safety Code survey findings (see copy).
- C. **PMC By-law Article III, Section 2.** The board reviewed the section of the by-laws regarding the number of meetings the board should have annually. The board chose not to take any action at this time.

- VIII. **EXECUTIVE SESSION:** Board member Cushing moved that the Board go into Executive Session to discuss medical reappointments and a patient concern. Motion seconded by Board member Riemer. Board entered Executive Session at 6:01 p.m. The Board came out of Executive Session at 6:26 p.m.
- A. **Medical Appointment/Reappointments.** Board member Cushing made a motion to appoint and/or reappoint David Miller, MD, Dariusz Zawierucha, MD, Akshay Gupta, MD, John Hoyt, MD and Erik Young, MD to medical staff. Motion seconded by board member Riemer. Motion passed unanimously.

- IX. **ADJOURNMENT:** Board member Cushing made a motion to adjourn. Motion was seconded by Board president Whitethorn. Motion passed unanimously. The meeting adjourned at 6:29 p.m.

Respectfully submitted,



Kathi Riemer, Board Secretary